



Title: Unity Church Hill Nursery Sales Manager

Reports to: Nursery Manager, Manager of the Unityverse

Job Summary

- Work directly with the nursery manager, manager of the Unityverse and Unity Landscape Design/Build team to present and sell company products to new and existing customers.

Essential Functions

- Customer service in person, by phone, and email. Help pick and load orders.
- Marketing. Create and implement marketing plan for Nursery and nursery products and services.
- Sourcing plant material and products: research plant material, new product lines, and potential vendors, set up new accounts with vendors and establish a relationship with new and existing vendors. Order in inventory/products as needed.
- Receive, price, and market plant material and hard goods.
- Help maintain nursery stock and retail areas optimized for best shopping experience. Keep all areas clean and organized.

Essential Skills

- People person with great customer service skills, strong communication skills
- Good computer skills with experience including point of sale, data base and inventory management programs
- Willingness to work outside in all weather conditions
- Ability to lift 50 lbs repeatedly
- Strong organizational skills and careful attention to detail
- Punctual and reliable
- Comfortable taking direction and also giving direction when needed. Team-oriented mentality.
- Self starter, problem-solver
- Valid Driver's License

Schedule	- Full-time year-round position. - Will include Saturdays during peak seasons - Unity Guidebook lists paid holidays
Salary	Compensation based on experience
Benefits	Workers Compensation Insurance, Social Security, Simple IRA plan, paid holidays, paid vacation, be part of a talented team at a diverse, environmentally conscientious company